

Ashworth Square Cooperative

GAMES ROOM USE POLICY
City of Mississauga smoke free bylaw 289-99

1. The Games Room **must** be booked for personal use and committee functions through the Member Appreciation Committee. Committee meetings **must** be booked through the office.
2. Only Members of Ashworth Square over the age of 19 may rent the room. The Member renting the room is responsible for all guests and must be in attendance at the function. No more than 40 persons may occupy the Games Room at any one time as per fire and safety regulations. All alcoholic beverages **must** stay in the room.
 - a. Alcohol shall be consumed by those of legal drinking age only.
 - b. No loitering in common areas.
 - c. Do **not** fold the tables down.
 - d. Keep noise to a responsible level. No loud music.
 - e. On holidays and weekends the room must be vacated by 1:00 a.m. including cleaning.
 - f. From Sunday to Thursday the room must be vacated by 11:00 p.m. including cleaning.
 - g. No cooking of any kind may be done in Games Room.
 - h. No tape of any kind may be put on the walls, ceilings or fixtures.
3. There is a rental fee of **\$25.00 (cash only)** and security deposit of **\$50.00 (cheque only)**. The contract must be signed and all monies paid 2 weeks prior to rental date. The security deposit will be returned after the room has been checked and approved by the committee. **The rental fee will be forfeited if less than one week cancellation notice is given.**
4. The Member renting the room will be held responsible for any damages to the property of Ashworth Square Cooperative whether done by him/her or his/her guests. Any necessary repairs to be done as a result of the damage caused shall be deducted from the security deposit and the Member renting the room will be billed for any damages over and above the deposit amount.
5. The Member renting the room would normally receive the key by 12:00 noon of the day the room is rented and keep the key until 10:00 a.m. the following day. However, times may change upon availability or other committee requirements.
6. The Member renting the room must ensure his/her guests use the parking spots designated for visitors parking only. Vehicles in unauthorized spots will be ticketed and/or towed away at owner's expense.

7. A 'Before and After Use' checklist will be completed by the Member Appreciation Committee room checkers. The Member renting the room must complete all cleaning of the room as outlined on the checklist.
8. If the cleaning is not completed as outlined on the checklist, the Member will be asked to complete the cleaning as required or forfeit his/her deposit.
9. When cleaning the Games Room, chairs and tables are *not* to be dragged across the floor. Chairs are to be stacked on the trolleys provided and wheeled to the back of the room (10 chairs per trolley). Tables are to be left standing and are *not* to be folded.
10. The Member Appreciation Committee will provide the wash bucket, mop, garbage bags, 'J' cloths, floor cleaner and table cleaner for the Member's use. All other supplies must be supplied by the Member renting the room.

approved by the Social Committee - October 23, 1994
amended and approved by the Board of Directors - February 22, 1995
approved at the General Members' Meeting - January 15, 1996
amended at the General Members' Meeting - May 8, 2000

Approved by the Member Appreciation Committee – April 7, 2008
Amended and approved by the Board of Directors – April 30, 2008
Amended and approved at the General Members' Meeting – May 12, 2008

Ashworth Square Cooperative

GAMES ROOM CONTRACT

Member Information:

Name: _____

Unit: _____

Telephone: Home _____

Work _____

Date needed: _____

Deposit (cheque only) \$50 Rental fees (cash only) \$25

The rental fee will be forfeited if less than 1 week cancellation notice is given.

Have you read the Games Room rules? Initials _____

Do you understand the Games Room rules? Initials _____

Release and Indemnity Agreement and Conditions of Use

- You are responsible for the use of Ashworth Square Cooperative property and for the actions of all your guests while they are on Co-op property.
- You are responsible for providing your own liability insurance for your event.

This document will affect your legal rights and liabilities. Please read it carefully before signing.

Initials _____

GAMES ROOM CONTRACT

Please read carefully before signing.

In consideration of Ashworth Square Cooperative allowing me use of the Games Room where alcohol may be present at the function, I hereby agree as follows:

1. To ASSUME AND ACCEPT ALL RISK, DANGERS AND HAZARDS in connection with the use of the facilities;
2. TO WAIVE ANY AND ALL CLAIMS that I have against Ashworth Square Cooperative;
3. TO RELEASE Ashworth Square Cooperative from any and all liability for any loss, damage, injury or expense that I may suffer as a result of my use of the Games Room, due to any cause whatsoever, INCLUDING NEGLIGENCE ON THE PART OF ASHWORTH SQUARE CO-OPERATIVE;
4. TO HOLD HARMLESS AND INDEMNIFY ASHWORTH SQUARE COOPERATIVE FROM ANY AND ALL LIABILITY FOR PROPERTY DAMAGE, PERSONAL INJURY OR DEATH SUFFERED BY MYSELF OR BY ANY PERSON AS A RESULT OF THE USE OF THE GAMES ROOM;
5. I have read and understood this Release and Indemnity Agreement prior to signing it and am aware that by signing this document I am affecting the legal rights and liabilities of myself and my heirs.

Member signature: _____

Date: _____

Received by: _____
on behalf of Ashworth Square Co-op Member Appreciation Committee