

**Ashworth Square Co-operative
Policy for Selection of C.H.F. Canada delegate**

1. The Co-operative will notify all members that the position of C.H.F Canada delegate is open for submissions. This notification will be sent with the agenda for the Annual General Meeting.
2. Members wishing to attend the conference shall submit a letter of interest to the Board of Directors prior to January 30 each year.
3. The Board of Directors will review the letters and appoint a delegate and alternate based upon the criteria outlined below.
4. Directors expressing an interest in attending the conference will declare a conflict of interest, not be counted in quorum, and abstain from voting.
5. To be eligible to be selected to attend the annual Co-operative Housing Federation of Canada meeting, you *must* fulfill the following criteria:
 - a) be a member in good standing; this is, you must have attended all G.M.M.s within the past twelve months (unless absent due to reasonable grounds), and must be actively involved in the Co-op;
 - b) must have basic knowledge of the co-operative, including the purpose of the regional and national federations;
 - c) must have the ability to discuss issues confidently on behalf of the Co-operative;
 - d) must have submitted a written report on the C.H.F. Annual General Meeting to the Board of Directors if you previously attended a conference on the Co-op's behalf (applicable only to conferences attended after this policy is accepted).
6. The members selected to attend the C.H.F. A.G.M. on behalf of Ashworth Square must:
 - a) attend the A.G.M. delegate orientation held in the region;
 - b) attend a Board meeting to explain and discuss the resolutions put before the Annual Meeting;
 - c) attend a Board meeting following the conference to discuss the results of the resolutions;
 - d) complete a written report to the Board of Directors and the membership on the meeting, and submit this report to the Newsletter Committee for publication;
 - e) make an oral presentation to the membership about the resolutions and courses taken at the General Members' Meeting following the C.H.F. A.G.M.

*submitted to the Board meeting of November 16, 1994
approved by the Board of Directors November 16, 1994*